


<b>Name of Policy:</b> <a href="#">Chaperone Policy</a>		 <b>Review date:</b> October 31, 2018  <b>Original effective date:</b> August 2018	
<b>Policy Number:</b> 3364-35-18			
<b>Approving Officer:</b> President			
<b>Responsible Agent:</b> Athletic Director			
<b>Scope:</b> All campuses			
_____	New policy proposal	_____	Minor/technical revision of existing policy
X _____	Major revision of existing policy	_____	Reaffirmation of existing policy

**(A) Policy Statement**

The University of Toledo Sports Medicine Staff and Physicians (“UT Sports Medicine”) is committed to providing a safe environment for all student-athletes and staff. Student-athletes are entitled to have their medical encounters with a medical professional conducted with appropriate privacy and confidentiality. Student-athletes have the right to ask that a chaperone be present for any medical encounter including but not limited to evaluations, treatments, rehabilitation sessions, physician appointments, or any other medically related encounters they deem appropriate.

**(B) Purpose**

This policy is designed to provide a consistent and safe environment for student-athletes to receive care from UT Sports Medicine. This policy will respect the patient’s dignity and confidentiality concerns while maintaining the professional nature of the medical encounter.

**(C) Scope**

This policy shall govern in every medical encounter involving UT Sports Medicine and student-athletes that does not take place at a location of the University of Toledo Medical Center.

**(D) Definitions**

- (1) **Medical encounter:** any evaluation, treatment, rehabilitation session or medical professional examination.
- (2) **Sensitive examination:** any examination that involves the genitalia, anorectum, or breast tissue of a student-athlete.
- (3) **Medical professional:** any athletic trainer, physician, physical therapist, advanced practice provider (physician assistant, nurse practitioner, etc.), nurse, or medical

assistant. For the purposes of this Chaperone Policy, medical professional includes an athletic trainer.

- (4) **Chaperone:** medical professional and, for the purposes of this Chaperone Policy, any UT Sports Medicine member, coach, teammate, parent, guardian, or any other individual consented to by the patient, as appropriate.

**(E) Guidelines**

- (1) Any medical encounter that involves a sensitive examination should be discussed in full with the student-athlete prior to the start of the medical encounter.
- (2) Any request made by a student-athlete for a chaperone to be present during a medical encounter will be honored.
- (3) A medical professional may request a chaperone be present for any medical encounter. If the student-athlete declines to have a chaperone present after one is requested by the medical professional, the medical professional will explain the purpose of this policy to the student-athlete. If the student-athlete continues to decline a chaperone, the medical professional may refuse to proceed with the medical encounter.
- (4) A chaperone is required for all sensitive examinations.
- (5) Chaperones are mandatory for all medical encounters with a student-athlete who lacks the capacity to give consent, is a minor, or is unable to protect himself or herself due to injury or illness.
- (6) When a sensitive examination is conducted at a UT Sports Medicine facility, the preferred chaperone is a member of the UT Sports Medicine Staff.
- (7) Any of the parties present during a medical encounter have the ability to stop the medical encounter if they feel the medical professional's behavior is inappropriate or unacceptable. The individual who has stopped the medical encounter will immediately report this issue to the Head Team Physician, the Associate Athletic Director for Sports Medicine, or other appropriate University personnel.
- (8) A hotel room should not serve as the primary location for medical encounters while a team is traveling unless no other area of the hotel is suitable. If a medical encounter must occur in a hotel room or other private area, a chaperone of the same sex as the student-athlete must be present for the duration of the medical encounter.
- (9) All requests for a chaperone must be documented in the student-athlete's medical record.
- (10) If a chaperone is present during a medical encounter, the name of the chaperone and their title or role will be documented by the medical professional in the student-athlete's medical record.

**(F) Procedures**

- (1) Emergency care should never be impeded by this policy.
- (2) It is the responsibility of the medical professional to ensure accurate documentation is provided in the student-athlete’s medical record, which will also include the use or refusal of a chaperone as indicated above.
- (3) Medical professionals contracted to UT Sports Medicine who engage in medical encounters with student-athletes will be advised of this policy by the Associate Athletic Director for Sports Medicine and adhere to its guidelines.
- (4) To anonymously report a violation of this policy, please contact campus police at 419-530-2600, call 9-1-1, or use the form located at: [https://www.utoledo.edu/depts/police/Anonymous\\_Reporting.asp](https://www.utoledo.edu/depts/police/Anonymous_Reporting.asp)

<p>Approved by:</p> <p><u>/s/</u>                  Sharon L. Gaber, Ph.D.                  President</p> <p><u>October 31, 2018</u>                  Date</p> <p><i>Review/Revision Completed by:</i></p> <p><i>Athletic Department</i></p>	<p><b>Policies Superseded by This Policy:</b></p> <ul style="list-style-type: none"> <li>• <i>N/A</i></li> </ul> <p>Initial effective date:                  August 27, 2018</p> <p>Review/Revision Date:                  October 31, 2018</p> <p>Next review date:                  November 1, 2021</p>
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