


Name of Policy: <u>Policy on satisfactory academic progress for recipients of federal financial aid</u>		 Revision date: October 13, 2016 Original effective date: September 26, 2011	
Policy Number: 3364 – 30 - 52			
Approving Officer: President			
Responsible Agent: Director, Financial Aid			
Scope: all University of Toledo campuses			
<input type="checkbox"/>	New policy proposal	<input type="checkbox"/>	Minor/technical revision of existing policy
<input checked="" type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement

The Higher Education Act of 1976, as amended, requires The University of Toledo to develop and apply a consistent and reasonable standard of academic progress for all students who receive federal financial aid in order for those students to continue to receive such assistance. This standard must contain all elements specified in the regulations and must be at least as strict as the policy used for all students who do not receive federal financial aid. "Satisfactory Academic Progress" is measured in terms of performance through grade point average, and in terms of degree or program completion.

The following programs are directly affected:

- (1) Federal Pell Grant
- (2) Federal Supplemental Educational Opportunity Grant (FSEOG)
- (3) Federal Work-Study
- (4) Federal Teach Grant
- (5) Federal Perkins Loan
- (6) Federal Direct Stafford Loans, Subsidized and Unsubsidized
- (7) Federal Direct PLUS Loan

In addition, the Ohio College Opportunity Grant now follows the same federal financial aid academic progress testing standards for eligibility.

(B) Purpose of policy

To provide the requirements for Satisfactory Academic Progress (SAP) for recipients of federal financial aid.

(C) Guidelines

- (1) A credit course is completed when a student earns a grade of A, B, C, D, F, PS, NC, or S. However, for the purpose of this policy, a grade of F, NC, IN, W, IW, PR, or IP does not indicate a successfully completed credit course.
- (2) Students taking developmental courses only or a combination of developmental courses and regular courses must successfully complete a minimum of 67% of the total class schedule. Only grades of PS are acceptable for developmental courses.
- (3) Satisfactory academic progress reviews will be conducted at the end of each term.
- (4) Federal aid and certain state grants will be automatically suspended for students who earn no hours or grade point average for an enrolled term.
- (5) The academic progress test required for the awarding of federal financial aid may differ from the University's definition of academic good standing. See policy 3364-71-01 Academic standing for additional information.
- (6) In order for a SAP appeal (or certification) to be considered for the semester, it must be submitted by the end of the withdrawal period (approximately 60 days into the semester). Exceptions will be considered and reviewed by the SAP committee for students with extenuating circumstances.
- (7) There will be no more than 3 appeals considered per student. After 3 appeals, if a student is not in compliance, aid will be terminated for any future attendance at the University. Exceptions will be considered

and reviewed by the SAP committee for students with extenuating circumstances.

(D) Requirements to maintain eligibility for aid

(1) Pace

All students are expected to successfully complete a minimum of 67% of the credit hours they attempt in order to maintain eligibility. The total number of hours attempted will be determined as of the fifteenth day of class each semester.

(2) Grade point average (GPA)

Students must maintain a cumulative grade point average equal to, or higher than, the standards established by the University. These requirements are:

(a) Undergraduate and Law students must maintain a minimum GPA of 2.0

(b) Graduate students must maintain a minimum GPA of 3.0

(3) Maximum timeframe

Degree completion should take place in a period no longer than 150% of the published length of a program, which is defined as follows:

	<u>Maximum Attempted Credit Hours</u> (150% of credit hours required to complete program)
<u>Undergraduate</u>	
Bachelor's	186
Associate's/Undecided	99
Certificate	45
<u>Graduate</u>	
Master's	70
Doctoral	125
Educational Specialist	45

Certificate	30
Law	134
Medical	353

All level-appropriate hours are reviewed. Federal law does not recognize academic forgiveness.

(E) Re-establishing eligibility for aid

Academic progress will be reviewed after grades are posted each term. Students found to be out of compliance with one or more of the academic progress policy requirements will be placed on a one term warning status. Prior to receiving aid for that term, they will be required to complete a certification form stating that they understand the academic progress policy requirements. Following that term, if they have brought their academic standing into compliance with the policy, their status will return to good standing. If they have not met minimum requirements, aid will be suspended and they will need to complete an appeal to request aid reinstatement. Appeals are reviewed by the SAP committee within 10 business days of receipt. If approved, students will be placed in a probationary status until they have brought their academic standing into compliance with the policy.

<p>Approved by:</p> <p><u>/s/</u> Sharon L. Gaber, Ph.D. President</p> <p><u>October 13, 2016</u> Date</p> <p><i>Review/Revision Completed by: Director, Financial Aid; Manager, Satisfactory Academic Progress; Technical Analyst</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none"> • <i>Previous 3364-30-52, effective date September 26, 2011</i> <p>Initial effective date: September 26, 2011 Review/Revision Date: October 13, 2016 Next review date: October 13, 2019</p>
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