


Name of Policy: Technology Accessibility Policy Number: 3364-15-15 Approving Officer: President Responsible Agent: Director of Campus Accessibility and Student Disability Services Scope: University of Toledo, University of Toledo Medical Center and Clinics		 Revision date: July 5, 2018 Original effective date: February 2, 2015	
Key words: Technology, IT, Accessibility, ADA, Web, Internet, Hardware, Software, Procurement, Disability, Equal, 508, 504, CCI, Audit, Compliance			
<input type="checkbox"/>	New policy proposal	<input checked="" type="checkbox"/>	Minor/technical revision of existing policy
<input type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement

The creation and dissemination of knowledge is a defining characteristic of universities and is fundamental to the University of Toledo's mission. The use of state-of-the-art digital and web-based delivery of information is increasingly central in carrying out our mission. The University of Toledo (UT) and the University of Toledo Medical Center (UTMC) are committed to ensuring equal access to information for all its constituencies, which include individuals with disabilities.

(B) Purpose of policy

This policy establishes minimum standards for the accessibility of digital materials and technology to individuals with disabilities -based information and services considered necessary to meet this goal and ensure compliance with applicable state and federal regulations. The University and University of Toledo Medical Center will adhere to standards set forth by Section 508 of the Rehabilitation Act of 1973 as well as the Web Content Accessibility Guidelines (WCAG 2.0) as defined by The World Wide Web Consortium (W3C).

(C) Scope

Included in the scope of this policy is any form of digital information and technology (internally developed and externally purchased solutions) used to conduct university and University of Toledo Medical Center business. Digital information includes, but is not limited to websites, electronic documents, videos, emails, newsletters, and social media. Technology includes mobile applications, software, hardware, and devices. Responsibility for accessibility includes, but is not limited to, the following organizational units tasked with delivering digital and technology

services to our customer and employee base: the UT Division of Technology and Advanced Solutions, Office of University Marketing and Communications Athletics Department, Supply Chain Management, UT Online along with academic units, which include faculty and the Libraries, that administer technology separately from the UT Information Technology department.

(D) Alignment with Federal Law

Information on how this policy aligns with Federal law on this subject is contained on the University of Toledo [ADA/504 Compliance webpage](#).

(E) Resources

The University provides numerous resources to employees that require assistance in making technology ADA-accessible, which are detailed on the University of Toledo [ADA/504 Compliance webpage](#).

(F) Procedure

Detailed procedures pertaining to technology accessibility are contained in a companion document on the University of Toledo [ADA/504 Compliance webpage](#).

(G) References

- (1) Section 508 of the Rehabilitation Act: <https://www.dol.gov/oasam/ocio/ocio-508.htm>
- (2) Section 504 of the Rehabilitation Act of 1973: <https://www.dol.gov/oasam/regs/statutes/sec504.htm>

<p>Approved by:</p> <p><u>/s/</u> Sharon L. Gaber, Ph.D. President</p> <p><u>July 5, 2018</u> Date</p> <p><i>Review/Revision Completed by:</i></p> <p><i>Executive Director, Internal Audit and Chief Compliance Officer</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none"> • <i>none</i> <p>Initial effective date: February 2, 2015 Review/Revision Date: July 5, 2018 Next review date: July 6, 2021</p>
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