

Catharine S. Eberly Center for Women, Administrative Files

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Description (include arrangement, types of material, subjects covered, processing notes, etc.):

The series contains information on the history, administration and programs of the Catharine S. Eberly Center for Women. Included are correspondence, memoranda, annual reports, weekly staff reports, budgets, publicity records, program evaluations, and grant applications. The series is divided in two parts. Part I covers the years 1974 to 1987 and files dating from 2001. Included are materials from previous accessions 82/47, 83/10, and 83/23. This portion contains significant information on Title I, Displaced Homemakers, Needmor Fund, and the Ohio Program for the Humanities. This portion is arranged alphabetically.

Part II includes materials from 1977 through 2000. It is divided by topics, which are arranged alphabetically. Administration includes annual reports, budgets, newsletters, fundraising and publicity information. Also contained, is information regarding the Tucker & Scott Hall renovations and the moving of the Center to its current location in Tucker Hall, information about the formation of the Salomon, Smith Barney Computer Lab and the Center's website. Conferences, Luncheons, Receptions & Dedications includes materials regarding various functions including the Millennium Celebration commemorating the 20th anniversary of the Center and the 2nd, 3rd, and 4th Annual Women's Conferences. Grants and Government Programs includes considerable information regarding various programs to combat violence

against women and sexual harassment. These topics are further covered in the Violence Against Women and Sexual Harassment sections. In addition, the Grants section contains significant information about Welfare-to-Work programs from the late 1990's.

Programs cover the numerous programs run by the Center including the Brown Bag Series, Women's History Month, Take Our Daughters to Work Day, and the YWCA Week Without Violence program. Student Affairs and University of Toledo includes the topics of Adult Education, Freshmen Orientation and various materials from the Office of Student Affairs and the Dean of Students. The UT Events Council and the University Women's Commission are also included in this section. This section also contains UT's official policies against sexual harassment and dating violence and Title IX settlement agreements. The final section, Women's Studies, contains materials from the UT Women & Gender Studies Program and the Women in Engineering Project.

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