

# University Assessment Committee (UAC) Minutes, November 5, 2014

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## University Assessment Committee

Wednesday, November 5, 2014

1:30-3:30 p.m.

SU 3018

### Minutes

**Attendees:** Alana Malik, Marlene Porter, Barb Kopp Miller, Anthony Edgington, Nancy Staub, Bridget Faricy-Beredo, Mingyang Liu, Deborah Mattin, Kim Pollauf, Stephen Schissler, Aimee Mendelsohn, Julie Thomas, Marilynne Wood, Steven Presckis, Stan Edwards, Holly Monsos, Mary Ellen Edwards, Sue Ann Hochberg, Jeff Perry (Blackboard administrator)

#### **Blackboard Outcomes Demonstration**

Anthony gave a demonstration on the program assessment in his Composition course on campus.

Anthony stated that student learning outcomes and course competency were the two criteria that he focused on in his course assessment.

Alana encouraged people from service units to take advantage of the assessment tool as well.

Alana suggested that each department identifies its own assessment coordinator to set up information in the system.

#### **UAC Chair Report**

Marlene thanked UAC members for submitting the assessment plans on time.

Marlene, on behalf of Chris, gave a summary of Faculty Assessment Representative (FAR) Report.

The report can be found under the last section of the minutes.

#### **Office of Assessment, Accreditation, and Program Review Report**

Alana announced that Lisa Taylor, new administrative assistant in Office of Assessment, Accreditation and Program Review, will replace Barb to take care of the Outlook updates in the future.

Alana gave a Blackboard Outcomes demonstration to Higher Education program. Faculty will start to use the system in this spring.

Alana is currently working with Terry Romer to get a list of capstone courses for the upcoming Collegiate Learning Assessment (CLA). A sample of senior students will be identified to participate in the spring.

Alana and Chris have been conducting workshops designed for the completion of the plans/reports.

Ming gave an update on current status of the assessment plan submission.

Alana received a proposal from CCI concerning the development of an online system for completing/reviewing the reporting process.

Alana, Connie and Angela from University Teaching Center have been working on workshops for syllabus development.

### **HLC Workshop**

Holly gave a summary of the HLC assessment workshop that she attended last week.

She stated that it would be useful if specific projects will be identified in advance to the group in the future.

**Updates Round Table**-None.

### **Faculty Assessment Representative (FAR) Report**

Oct 1-Oct 31, 2014 Report

10/1/14:

- Attended UAC Meeting
- Worked with An Chung Cheng on BEd. & MEd. Plans for Foreign Language
- Completed final review of Student Rec Center Plan for Nancy Burhans
- Met w/Snejana Slantcheva-Durst for Master's in Higher Education Assessment Plan & Report
- Completed final review of College of Nursing Plan for Marilynne Wood & Deborah Mattin

10/2/14:

- Assessment Plan Meeting w/Alana & Ming
- Meeting with Shery Milz re: Program Assessment Plans for Dept. of Public Health and Preventative Medicine
- Meeting with Wendy Cochrane; finalize School Psychology Assessment Plan & Report for Master's and EdS programs
- Provided review of Assessment Plan for Graduate Certificate in Foundation of Peace Education for Dale Snauwaert and Florian Feucht
- Met with Josh Spiels on Carver Education Center Assessment Plan

10/3/14:

- Completed final review of Educational Theory & Social Foundations Master's and Doctoral Program Assessment Plans for Lynne Hamer
- Conducted review of Academic Enrichment Center Assessment Plan for Joan Trempe

10/6/14:

- Met with Mark Templin on Curriculum & Instruction PhD Program Assessment Plan
- Meeting with Joe Dake and Julie Thomas (CHS Liaison) re: Program Assessment Plans for: Bachelors of Health Information Administration; Health Care Administration; Recreational Therapy, Public Health, & School Health Education. Also discussed doctoral program in Health Education
- Met with John Schlageter to finalize Legal Specialties Assessment Plans and Reports

10/7/14:

- Met w/Randy Vesely re: Assessment Plans for Master's, EdS, & EdD for Education Administration
- Worked w/Cynthia Richard on BEd. for Early Childhood Education
- Review Assessment Plan for Peter You re: LV-Instructional Design & Development

10/8/14

- Conducted "Assessment Report" workshop specific for Judith Herb College of Education w/Alana
- Conducted "Assessment Report" general workshop w/Alana
- Attended Judith Herb College of Education College Assessment Meeting
- Met with Mark Templin re: Assessment Plan for Doctoral Curriculum & Instruction program

10/9/14:

- Met w/Learning Ventures—Justin Ballard, Peter You, & Lance Stoll re: Assessment Plans & Reports

10/10/14:

- Completed final review of Educational Psychology Programs for Dale Snauwaert & Revathy Kumar

10/15/14:

- Conducted 3 "Assessment Report" general workshops w/Alana

10/16/14:

- Conducted 2 "Assessment Report" general workshops on Health Science Campus w/Alana

10/17/14:

- Consult w/Marlene Porter re: Library Assessment Plan

10/19/14 – 10/21/14:

- Attended Assessment Institute/Conference in Indianapolis, IN (included Pre-Conference on Learning Communities) –Will report to UAC @ 12/3/14 meeting due to being out of town for November 2014 UAC meeting at professional counseling state conference.

10/22/14:

-Attended Competency-Based Education Workshop

10/23/14:

-Conducted 3 "Assessment Report" general workshops w/Alana

10/24/14:

-Provided consult/rubrics to John Fedor of TRIO

-Attended HLC 4 Criterion Meeting

10/27/14:

-Review of TRIO Assessment Plan for Robin Stone

-Begin review of Assessment Plans for Astronomy & Physics

10/28/14:

-Completed final review of SPED Program Reports for Ronald Davis

10/29/14:

-Conducted 3 "Assessment Report" general workshops w/Alana

-Provided Judith Herb College of Education Assessment Committee Liaison Training

-Provided CALL (Kim Pollauf) Liaison Training

10/30/14:

-Completed final review of LV-Learning and Academic Tech Assessment Report submitted by Justin Ballard

-Assessment Plan Meeting w/Alana & Ming

General Statistics

1. 51 phone calls tallied re: program assessment

2. 79 emails specific to program assessment plans and reports

3. 33 general emails regarding assessment (rubrics, assignment design, resources, etc)

Respectfully submitted,

Christopher P. Roseman 11/4/14