

University Assessment Committee (UAC) Minutes, June 4, 2014

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University Assessment Committee

Wednesday, June 4, 2014

1:30-3:30 p.m.

ST South 2032

Minutes

Attendees: Barb Kopp Miller (BKM), Marlene Porter(MP), Laurie Mauro (LM), Aimee Mendelsohn (AM) Stephen Schissler (SS), Kim Pollauf (KP), Chris Roseman (CR), Marilynne Wood (MW), Susan Pocotte (SP), Sue Ann Hochberg (SAH), Holly Monsos (HM), Barbara Schneider (BS), Cynthia Spitler(CS), Brian Ashburner (BA), Scott Molitor (SM), Llew Gibbons (LG), Julie Thomas (JT), Kristen Keith (KK), Terribeth Gordon-Moore (TGM), Deborah Mattin (DM), D’Naie Jacobs (DJ)

Handouts: Agenda; Assessment of Academic Support Service Units PPT,

UAC CHAIR REPORT

1. **New CALL Liaison**
 - a. Kim Pollauf was welcomed to the committee as the new CALL liaison
2. **Faculty Assessment Liaison**
 - a. BKM read the job description
 - b. Chris Roseman will be filling the role for 1 year starting July 1
3. **Higher Learning Commission (HLC) update**
 - a. Criteria 4 has BKM as chair with SP and CR on the committee
4. **Presentation Schedule Adjustments**

8/6/2014	Andy Sadouskas	Student Affairs
	Julie Thomas	College of Health Science
	Brian Ashburner	College of Natural Science and Mathematics

5. **General Education**
 - a. GenEd assessment committee will convene to review
 - b. Looks to be on an annual basis with degree programs giving input
6. **Rubrics**
 - a. SM is working on creating a rubric and will send out a draft soon.
7. **Reminder** – July meeting is in Student Union 3018

Vice Provost Report - None

Office of Assessment, Accreditation, and Program Review - *Alana is out until June 24*

Discussion

1. **Annual Report**
 - a. Will finalize when Alana returns
2. **Certificates**
 - a. Depends on the number of credits offered
 - b. Need to report assessment
3. **Awards**
 - a. Recognize programs/units, individuals, both? Accredited/Non-Accredited? – will discuss in July

4. Chart for *Who does What*

- a. Question about who does what and it was suggested that a chart be created for reference

5. Service Templates

- a. SP gave a presentation on Assessment of Academic Support Service Units
 - i. Revise the Service Template
 - ii. Require that Academic Support Service Unit Assessment Plans articulate how the service activity is connected to academic student teach and learning
 - iii. Academic Support Service Outcomes should not morph into Student Learning Outcomes unless the “service” is an education activity
 - 1. Stand-alone course
 - 2. Part of a course
 - iv. Any course(s) not part of a program curriculum should be considered an academic support service activity
- b. Convene the Academic Support Service liaisons to complete the process

Updates: Round table

- 1. **Athletics** – doing much in assessment

Minutes submitted by
Marlene Porter, incoming chair of UAC
Tuesday, June 24, 2014

Upcoming Meeting Schedule

July 2	1:30-3:30pm	SU 3018
August 6	1:30-3:30pm	ST South 203
ST= Stranahan Hall		