

Board of Trustees, Minutes

Ward M. Canaday Center for Special Collections

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**UNIVERSITY OF TOLEDO ARCHIVES
ACCESSION RECORD SHEET**

Accession Number: UR 83/109

Date Received: 1960s - current

Received From (Dept. and Person): Joyce Gregory and Joan Stasa, Secretary of Board of Trustees

Record Division: University Records

Record Group or Collection Name: Board of Trustees

Record Series (for UR only): Minutes

Quantity: 72 bound volumes, 12.75 lin.ft.

Dates: 1872 to current

Condition: Poor to good

Access: Open

Location: See inventory

Description: (Includes arrangement, types of material, subjects covered, etc.)

Series contains minutes of the Board of Trustees and its predecessor the Board of Directors, arranged in chronological order. It contains both bound and unbound minutes and supplemental materials. The inventory lists the bound volumes and then the unbound minutes. NOTE: Volumes 44 and 45 of the bound minutes are missing, but unbound minutes cover these meetings. Box 10 contains miscellaneous materials dating 1890 to 1939.

A microfilm security copy of the minutes from 1872 to 2006 is also available, and is housed in the vault, microfilm drawers 6-7. Scattered agendas are filled with the unbound meeting minutes when extant.

NOTE: The numbering system for the bound volumes has changed several times so the volume numbers are not sequential. See location code at end of inventory for location symbol key.

Duplicate unbound copies of most board minutes for 1967 to 1989 are housed in boxes A-E. The most current minutes are housed in the filing cabinet in the Canaday Center director's office.

Accessioned by: Barbara Floyd

Date: 6/22/2012

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Bound minutes, 1872 – 1884	Vol. 1*
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Bound minutes, 1941 – 1946	Vol. 10*
Bound minutes, 1947 – 1951	Vol. 11*
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Bound minutes, 1997	Vol. 41%
Bound minutes, 1997	Vol. 42%
Bound minutes, 1997 – 1998	Vol. 43%
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NOTE: Minutes from 2006 (after the merger with the Medical University of Ohio) to date are stored in the Canaday Center director's office

Location Symbol Key

- * Safe, Director's Office
- % Locked File Cabinet C, Vault
- @ Locked File Cabinet D, Vault