

Finance Brochure - Fall 2014, Spring 2015, Summer 2015

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THE UNIVERSITY OF
TOLEDO
1872

Finance Brochure

Fall Semester 2014
Spring Semester 2015
Summer 2015

Treasurer's Office

Student Accounts
1790 Rocket Hall

Loans and Special Accounts
1850 Rocket Hall 419.530.5789

Payment Depository
Main Campus-Rocket Hall, near Room 1790
Health Science Campus-First Floor of the Mulford Library

www.utoledo.edu/offices/treasurer

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Financial Responsibility, Student Bills and Payments

Each student is financially responsible for payment of fees and charges assessed to his/her student account. Student accounts may be audited (reviewed) and the University has no limitation on how many semesters it may go back to assess additional fees. **Students receive bill notification electronically via their University of Toledo assigned e-mail address.** The University e-mail address (firstname.lastname@rockets.utoledo.edu) allows guaranteed delivery, provides quicker communication and is consistent with other processes. **If other parties such as parents, grandparents, guardians, etc. are assisting a student with payment, it is the student's responsibility to communicate the balance owed and the date it is due.** The student receives the educational services and is the account owner. Students can access their student account using the [MyUT portal](#). The portal does require the student to log in using their password. The due date for each semester's fees is communicated on the student's account/E-statement and on the Treasurer's website under Important Dates. After the due date is reached for the semester, any fees for the semester are due immediately after they are incurred. The due date at this point will always show as the current date.

All fees are billed and payable in U.S. Dollars. Any bank fees for processing foreign payments will be charged back to the student. The University accepts certified checks, personal checks, money orders and electronic payment of fees. Electronic payments can be made via the [MyUT portal](#). It is recommended to convert cash to a bank check or money order when using the depository in Rocket Hall or Mulford Library. The University accepts credit card payments via a third-party processor. The processor accepts MasterCard, Visa, Discover and American Express. Prepaid debit cards are not accepted. Payments are made via the [MyUT portal](#). The processor for credit cards assesses a convenience fee for these types of transactions. International students can elect to have payments made through Peer Transfer. The link and information is available on the e-statement. Payments will be applied to the oldest balance first. Payments received on a student's behalf from a third party will be treated as a scholarship unless the University has already established a contract with the third party. Scholarships, waivers, loans and third-party contracts will apply to designated fees per academic semester. The University can also remove financial aid funds from a student rocket card to cover a past due balance on a student account without notification.

Fees and Policies

All fees, policies and rules are effective for the 2014-2015 academic year. Tuition rates are assessed at the student level and residence classification. For example, graduate students taking an undergraduate course are assessed at the graduate level. The University reserves the right to make changes without advance notice. All fees are approved by the Board of Trustees.

Once a student registers for courses, he/she is responsible for all fees. Payment is due by the specified published due date. Due dates are available on the Treasurer's website and student's e-statement, as well as posted in Rocket Hall. Registration activity (adding or dropping courses), after the published due date, should be paid the same day the activity occurs. Accounts must be kept current in order for the student to maintain enrollment eligibility and receive official University documents and services, i.e. transcripts.

Failure to De-Register Fee

If a student elects not to attend the University of Toledo and subsequently fails to withdraw from all the courses they selected by the dates identified on [the Registrar's Website](#), the student will be assessed a non-refundable administrative fee of \$500.00 once their non-attendance has been verified and the student has initiated an administrative drop.

Ohio Law — Selective Service

Ohio male residents between the ages of 18 and 26 are required by law to register with the Selective Service. The University must verify this information. The out-of-state tuition surcharge will be charged to such residents who have not registered with the Selective Service.

Deposits

Direct-from-High School (DHS) Enrollment Deposit Policy - All students that are admitted and planning to enroll at The University of Toledo, the semester immediately following high school graduation, are required to submit a \$100 enrollment deposit to hold your seat in the class. The deposit is non-refundable after the published deadline for the term in which you will initially enroll: Fall Term: May 1, Spring Term: November 1, Summer Term: April 1. The deposit will be credited to your first semester tuition and fees.

DHS – Payment of Seat Deposit

- Admitted DHS students should first activate their MyUT student account at myutaccount.utoledo.edu. Your Rocket Number will be needed which is provided in your admission letter and when activating your MyUT student account.
- Log into your MyUT account, myut.utoledo.edu, and click the Enrollment Deposit link on the New Student tab.
- Payments may be made online with a credit card, debit card or electronic check.

OCCUPATIONAL THERAPY, PHYSICAL THERAPY, PHYSICIAN ASSISTANT AND CLINICAL NURSE LEADER STUDENTS ENROLLMENT DEPOSIT POLICY - Admitted students planning to enroll in one of the above programs must submit a \$300 reservation seat deposit. This deposit is refundable until the date indicated on the official admission letter. The deposit is nonrefundable after the date indicated on the official letter of admission. Reservation deposits will be credited to your first semester tuition and fees.

PAYMENT OF RESERVATION DEPOSIT - Reservation deposits are submitted online at www.myut.utoledo.edu. After creating your log in (instructions attached), log into the MYUT portal, click on the GRADUATE tab – New Student Information – Graduate Program Deposit.

Law Seat Deposit Policy - Once you have been admitted to our program, we require payment of a \$150.00 seat deposit by April 1 to hold your seat in the class. This deposit is non-refundable, but will be credited to your first semester tuition and fees. In addition, a \$250.00 commitment deposit, also non-refundable but credited toward your first semester tuition and fees, is due on June 15, or as otherwise specified in your letter of admission.

Law - Payment of Seat Deposit

- Please complete the short application (titled "Toledo Law Seat Deposit") at apply.utoledo.edu.
- Within 48 business hours of submission, you will receive an e-mail correspondence that provides your:
 - Student identification number (Rocket ID)
 - Instructions on how to activate your UTAD student account and utoledo.edu e-mail address
 - Information on submitting your seat deposit by electronic check or credit card

Payment of your seat deposit can also be made by check or money order payable to: The University of Toledo College of Law and can be mailed or delivered to Law Admissions, 2801 W. Bancroft, MS 507, Toledo, OH 43606.

Application & Orientation Fees

Application Fees (Non-Refundable)

Undergraduate	\$40.00
Guest Student	\$40.00 (each semester)
Graduate School – International	\$75.00
Graduate School – Domestic	\$45.00
College of Medicine	\$80.00

Orientation Fees

Undergraduate (New)	\$110.00
Undergraduate (Transfer)	\$100.00
Graduate Orientation	\$100.00
ALEK Placement Testing Fee	\$25.00

Tuition & Tuition Out of State Surcharge Fall, Spring and Summer

**** All students will pay Tuition. Any student that is not an Ohio Resident for the purposes of In-state Tuition, or are not covered under the Michigan Reciprocity Agreement will also pay the Tuition Out-of-State Surcharge.**

	<u>Tuition</u>	<u>Tuition Out-of-State Surcharge</u>
Undergraduate		
<i>All Semesters</i>		
12-16 credit hours	\$4,025.88/semester	\$4,668.96/semester
Credit hours above 16	\$318.39/credit hour	\$389.08/credit hour
Fewer than 12 credit hours	\$335.49/credit hour	\$389.08/credit hour
Graduate		
<i>Fall & Spring Semester</i>		
12-15 credit hours	\$6,582.00/semester	\$5,168.16/semester
Per credit hour, no max	\$548.58/credit hour	\$430.68/credit hour
Graduate – Summer		
9-11 credit hours	\$4,937.22/semester	\$3,876.12/semester
Per credit hour, no max	\$548.58/credit hour	\$430.68/credit hour
MBA		
<i>All Semesters</i>		
12 credit hours	\$6,322.32/semester	\$4,993.44/semester
Credit hours above 12	\$135.90/credit hour	\$116.15/credit hour
Fewer than 12 credit hours	\$526.86/credit hour	\$416.12/credit hour
Executive MBA	Total Program Cost	\$42,500.00

	<u>Tuition</u>	<u>Tuition Out-of State Surcharge</u>
Pharm D		
<i>All Semesters</i>		
12 credit hours	\$6,485.52/semester	\$5,168.16/semester
Credit hours above 12	\$147.41/credit hour	\$121.26/credit hour
Fewer than 12 credit hours	\$540.46/credit hour	\$430.68/credit hour
Pharm D (P4 – APPE)		
<i>All Semesters</i>		
Per credit hour, no max	\$424.87/credit hour	\$339.68/credit hour
Law Student		
12-16 credit hours	\$10,289.40/semester	\$5,774.16/semester
Per credit hour, no max	\$857.45/credit hour	\$481.18/credit hour
Masters Public Health (MPH)		
<i>Fall & Spring</i>		
12-15 credit hours	\$5,878.80/semester	\$4,385.64/semester
Per credit hour, no max	\$489.90/credit hour	\$365.47/credit hour
MPH – Summer		
9-11 credit hours	\$4,409.10/semester	\$3,289.23/semester
Per credit hours, no max	\$489.90/credit hour	\$365.47/credit hour
Doctorate of Nursing (DNP)		
<i>Fall & Spring</i>		
12-15 credit hours	\$8,279.76/semester	\$3,612.72/semester
Per credit hour, no max	\$689.98/credit hour	\$301.06/credit hour
DNP – Summer		
9-11 credit hours	\$6,209.82/semester	\$2,709.54/semester
Per credit hours, no max	\$689.98/credit hour	\$301.06/credit hour
MD - Fall & Spring		
Minimum 15 credit hours	\$15,423.45/semester	\$15,253.00/semester
MD - Summer		
Minimum 9 credit hours	\$10,318.57/semester	\$10,163.70/semester
Masters of Medical Science		
Full time tuition & fees for One year program (40 cr. hrs.)	\$23,827.20/academic yr.	\$26,645.20/academic yr.

**** All students will pay Tuition. Any student that is not an Ohio Resident for the purposes of In-state Tuition, or are not covered under the Michigan Reciprocity Agreement will also pay the Tuition Out-of-State Surcharge.**

General Fee

Fall and Spring General Fee

College or Program	Per Credit Hour	Maximum Charge
Undergraduate	\$49.60	\$595.20/semester
Graduate/Main Campus	\$49.60	\$595.20/semester
MBA	\$49.60	\$595.20/semester
Pharm D	\$49.60	\$595.20/semester
Law	\$49.60	\$595.20/semester
Masters of Public Health	\$49.60	\$595.20/semester
Doctorate of Nursing	\$49.60	\$595.20/semester
MD	\$46.33	\$694.95/semester
Masters of Medical Sciences	\$49.60	\$595.20/semester

Summer General Fees

College or Program	Per Credit Hour	Maximum Charge
Undergraduate	\$29.76	\$357.12/summer
Graduate/Main Campus	\$29.76	\$267.84/summer
MBA	\$29.76	\$357.12/summer
Pharm D	\$29.76	\$357.12/summer
Law	\$29.76	\$357.12/summer
Masters of Public Health	\$29.76	\$267.84/summer
Doctorate of Nursing	\$29.76	\$267.84/summer
MD	\$47.78	\$430.02/summer
Masters of Medical Sciences	\$29.76	\$267.84/summer

The general fee is required of all students registered for credit, Workplace Credit courses, audited and online learning courses. The general fee can vary by program.

Students paying the maximum are entitled to attend, free of charge or at a reduced admission fee, most activities sponsored by the Student Government, campus activities and all athletic events (student section), subject to seating limitations. Students paying less than the maximum may have limited access to UT functions and/or facilities.

These fees also support the Student Union Building, the radio station (WXUT), intramural sports, student services, activities and student related capital projects.

For questions regarding access to the recreation center or membership information, contact the [Student Recreation Center](#) at 419.530.3700 or refer to their web page at [Student Affairs Website](#).

Program, Course and Other Fees

Technology Fees - Technology Fees are assessed by the enrolled college and the number of enrolled credit hours each term.

<u>College</u>	<u>Fee per Cr. Hr.</u>	<u>College</u>	<u>Fee per Cr. Hr.</u>
Natural Sciences & Math	\$14.00	Pharmacy	\$4.70
Lit., Lang., & Soc. Sciences	\$8.00	CALL-Adult & Lifelong Lrng.	\$1.25
Communication & The Arts	\$8.00	YouCollege	\$4.50
Business & Innovation	\$12.00	Nursing	\$10.90
Education	\$9.00	Health Sciences	\$9.00
Engineering	\$17.50	Social Justice	\$9.00

Lab Fees — Varies by course, see [Schedule of Courses](#) on the Registrar's website.

New Student Registration Fee (Matriculation)

A recording fee of \$30.00 is assessed to each new, transfer and visiting student at the time of the student's first registration at the University. This is a non-refundable fee. Concurrent and co-op students covered under contract are exempt from this fee. If the student changes levels or matriculations, i.e. undergraduate to graduate, or changes from one college to another college, such as College of Business to College of Engineering, the student will be assessed this fee.

Facility Fee - \$5.20 per credit hour/maximum \$62.40 at 12 credit hours – This fee covers the cost of the renovation of the Field House and Carlson Library.

Library Information Resource Fee

- \$ 3.00 Undergraduate, per credit hour, no maximum (excludes freshmen)
- \$ 5.00 Graduate, per credit hour, no maximum
- \$12.35 Law, per credit hour, 12 hour maximum

Distance Learning - \$25.00 per online/distance learning course

Wall Street Journal - \$19.00 flat fee for fall and spring assessed based upon being enrolled in at least one undergraduate business course

Special Service Fee — A fee of \$6.50 per semester is assessed to each student at the time of registration. This fee replaces individual fees previously charged for transcripts and graduation. All students are assessed this fee regardless of the number of hours enrolled.

International Student Fee - \$10.00 per semester

Late Registration

A late registration fee may be assessed to any student who registers on or after the 1st day of the part of term as follows:

- \$ 50.00 from the 1st through 3rd day of the part of term
- \$ 100.00 from the 4th through 15th day of the part of term
- \$1,000.00 after the 15th day

Program Fees

Pharmacy Program Fees

Pharm D Clerkship	\$1,261.83 per semester
Pharm Upper Division	\$139.34 cr. hr./\$1,672.08 maximum, 12 hr. max. per semester
Pharm D (P4) Upper Div.	\$98.35 cr. hr., no maximum
Pharmacy Practicum	\$616.00 per semester (for four semesters) for third year and fourth year BSPS

Major/Concentration Fee – Based on Matriculation

Physician Assistant	\$50.00 per semester
Pre-Med, Pre-Dental	\$100.00 per semester
BSN ATI Fee	\$220.00 per semester
CNL ATI Fee	\$180.00 per semester

Various HSC Program Fees

Health Record	\$15.00 fall/spring semester to cover the costs associated with maintaining health records
Titer Fee	\$150.00 in first term only. The fee covers the laboratory cost of test.
Liability Insurance	\$12.00 fall/spring, \$8.00 summer

MD Program Fees

Disability Insurance	\$53.00 per fall only (1 st year) as required by the Liaison Committee for Medical Education. \$63.00 fall only (2 nd – 4 th year)
Equipment/Supplies	\$95.00 fall/spring, \$65.00 summer
Gross Anatomy	\$250.00
Student Medical Journal	\$50.00 per semester - This fee supports COM Electronic Library resources.

Professional/Upper Div. Course Fees

College of Business (3000-4999 COBI courses)
College of Lit., Language & Social Science (3000-4999 LLSS courses)
College of Nursing
Respiratory Therapy
NSM (Natural Sc. & Math) Course Fee

Assessed by Course Enrollment

\$26.00 per credit hour/\$312.00 maximum (12 hrs)
\$25.00 per credit hour/\$300.00 maximum (12 hrs)
\$50.00 per credit hour/No maximum
\$50.00 per credit hour/No maximum
\$14.00 per credit hour/No maximum

Recording — \$5.00 for recording work not done at the University by medical and X-ray technology students (for which work credit is given by the University)

Engineering Infrastructure & Co-Op Fee

Infrastructure, all levels (excludes co-op)	\$25 per credit hour/maximum \$300.00 at 12 credit hours
Engineering Co-Op	\$475 per co-op semester (first 3; no cost for >3)

Miscellaneous Fees

Rocket ID Card (per request) - \$35.00 – The Rocket Card is the official University of Toledo Identification Card and provides safe, quick access to many campus services including door access to residence halls and academic buildings, meal plans and library privileges. The Rocket Card also has debit card features including the multipurpose Rocket Account, which can be used for books, food, and other goods and services, and is fast, simple, and convenient.

Parking Fees (per request) - Parking permits must be requested via the [MyUT portal](#) each semester at a cost of \$125.00. For additional information, visit the [Parking Services website](#).

Legal Services Fee (waivable) - A fee of \$10.00 per semester is assessed to each student at the time of registration. Students must “opt out” if they do not wish to receive this service beginning at the time of registration through the add/drop period for the term via the [MyUT portal](#). For additional information, please visit [Student Legal Services](#).

International Student Airport Pick-Up Fee (per request) - \$35.00

Credit by Exam/Portfolio — \$100.00 per course for each Advanced Standing examination or a one-time fee of \$100.00 for Portfolio assessment.

Transcripts — There are no fees for transcripts requested in person at Rocket Solution Central; however, there is a limit of two per day. For online requests, there are online convenience fees and charges for FedEx deliveries. For details see <http://www.utoledo.edu/offices/registrar/transcripts.html>.

Duplicate Diploma (per request) — \$25.00

Installment Payment Plan — The four-pay plan fee is \$60.00 and is available for fall and spring terms. A three-pay plan is offered in summer for \$50.00. This fee is non-refundable. An application is required each term. Applications are available on-line via the [MyUT portal](#).

Late Payment — A \$50.00 monthly late payment fee will be assessed on all past due balances. Past due balances are sent to collections. Past due balances may be referred to the Ohio Attorney General's Office pursuant to Ohio revised code 131.02 and may be collected in the manner set forth pursuant to section 113.08 of the revised code. In addition, past due balances may be assessed collection costs and may be reported to national credit agencies, which may adversely affect a student's credit rating.

Returned Check — A \$30.00 fee is assessed per check returned. Certified funds are required as payment on returned items. Future check writing privileges may be suspended up to one year.

Stop Payment — A \$20.00 fee is assessed for every Search and Stop Payment Request, regardless of the stop payment results. For example, if three checks need researching (stop payments), the cost would be \$60.00.

UT Student Green Fund — The Student Green Fund will serve to finance student proposed and executed projects that promote sustainability, renewable energy, efficiency, waste reduction and educational initiatives such as conferences, workshops, public classes and internships. Students that opt to participate in the UT Student Green Fund will be assessed \$5.00 on their student account. Students must opt in each semester they choose to participate.

Medical Services - Ambulatory care is available at the Medical Center at the Main and Health Science Campuses. **Charges** are assessed for office visits, procedures and medical supplies. All **charges** are billed to the student's insurance carrier **minus any co-pays due at time of service**. Students registered for one or more credit hours are eligible to use the services at the Medical Center. To make an appointment at the main campus Medical Center, call 419.530.3451. For additional information, please refer to the appropriate web page - Main Campus Medical Center or Health Science Campus Medical Center. **Links to these websites are available when logging into your MyUT account under the “Student Resources” tab.**

Graduate Fees

Graduate Re-Admission Fee – A fee of \$50 is assessed to each graduate student at the time the re-admission process is completed. Re-admission is required of graduate students who wish to complete the degree program they were pursuing prior to an absence of one calendar year or more.

Graduate Course Recertification Fee 0-1 Year – A fee of \$50 per course is assessed to graduate students approved for extensions of one year beyond the time limitation for the degree. The fee is assessed, for those courses on the plan of study which exceed the time limitation by one year or less, and are applied to student's account at the time the Continuation of Matriculation form is approved.

Graduate Course Recertification Fee 2+ Years – A fee of \$500 per course (maximum of \$3,000 per student) is assessed to graduate students approved for extensions greater than one year beyond the time limitation for the degree. The fee is assessed for those courses on the plan of study which exceed the time limitation and are approved for recertification. Fees are applied to a student's account at the time the Request for Time Extension and Course Recertification form is approved. Courses not approved for recertification and required to fulfill degree requirements, must be retaken - regular tuition and fees apply.

Graduate Graduation Services Fee – A one-time (per graduate degree program) \$100 fee is assessed prior to degree conferral. It is assessed the first time a student applies to graduate from the degree program. This is to cover services related to graduation and processing of documents required for culminating experiences including: theses, dissertations and projects.

Health Insurance

Health insurance is mandatory for all undergraduate, graduate, law and American Language Institute students registered for six or more on campus credit hours, and for all international and medical students registered for one or more credit hours. If you do not have your own medical insurance, The University of Toledo offers two Student Health Insurance Plans underwritten by Medical Mutual Insurance Company. You have the choice to enroll in the Plan that best fits your needs.

To ensure compliance with the University's insurance requirement, you will be enrolled in Student Health Insurance Plan 2 and the fee will be added to your Student Account. You may choose to waive Plan 2, or upgrade to Plan 1 based on your needs.

The insurance charge will be removed after your waiver request is completed *and approved*. The charge will remain on your account if you do not complete the process by the completion of the add/drop period of the standard part of term for the semester.

Any student who is not mandated to have health insurance in any given semester, but is registered for at least one credit hour at The University of Toledo, has the option of voluntarily enrolling in either Student Health Insurance Plan. However, you must pay the University insurance provider directly for your insurance premium. The fee **CANNOT** be added to your Student Account.

Plan 1 Medical (GOLD)

Student Only	
Fall Term	\$1,065.00
Spring/Summer Term	\$1,560.00
Summer Only	\$ 812.00

Plan 2 Medical (PLATINUM)

Default – Student Only

Fall Term	\$1,457.00
Spring/Summer Term	\$2,133.00
Summer Only	\$1,110.00

Please be sure to complete the waiver process if you have other comparable health insurance coverage. Printing out an account statement and crossing off the fee or simply not paying the outstanding balance will not waive the health insurance coverage and accounts are subject to late payment fees.

For additional information regarding Student Health Insurance, please see their web page - [Student Health Insurance](#).

Parking Permits - Fees and Rules

Fall and Spring Semesters

There are lot restrictions designated for various types of permits. For details on where particular permits allow someone to park, please visit the [Parking Services webpage](#).

Summer Semesters

Policies and permit fees for the summer semester are assessed at the same rate as the fall and spring semester.

Other

Continuing Education/Program 60 — \$35.00 per semester

Workshop — charge according to credit hours

Off-campus — not included in determining student status with regard to parking

Parking Registration — Art Museum

A valid UT parking permit entitles a student to park at the Toledo Museum of Art (Museum access key will be issued by the Museum). A \$22.50 fee will be assessed if not returned to the Art Museum at the end of the semester.

Parking Rules

The University Parking Rules and Regulations govern all vehicles on campus. Additional information is available at the [Parking Rules](#) web page.

Cancellation

Students requesting to cancel their parking permit must do so prior to the end of the add/drop period. To request the cancellation of your parking permit, complete the cancellation form that is found on the parking website - [Parking Services](#).

For additional information regarding parking, please refer to their web page - <http://www.utoledo.edu/parkingservices/index.html>

Residence Hall Fees

Advance Housing Fees

- A \$40 non-refundable application fee is required with the housing application
- A \$100 housing pre-payment/deposit fee is required for new and returning students. It is applied towards the first semester of occupancy.

Acceptance of the housing contract, offered by the University, automatically binds the student to the University's residence hall rules and regulations. All contracts are for the full academic year as indicated on the student's plan of study.

Residence Hall Housing Refunds

In order to receive 100% refund of the housing pre-payment/deposit fee, cancellation must be prior to May 1. The prepayment fee is paid online during the housing application process. Cancellations should be emailed to reslife@utoledo.edu. Housing cancellations must *not* be directed to other University offices. Please understand that other departments *cannot* process housing cancellations.

Presidents Hall (6 person suites)

Single Room	\$8,984
Double Room	\$7,486

Ottawa House

Single Room	\$8,984
Double/Triple Room	\$7,486

Horton International House (4 or 6 Person Suites)

Single Room	\$8,984
Double Room	\$7,486

Parks Tower (with Community Bath)

Single Room	\$7,956
Double Room	\$6,632

McComas Village (with Community Bath)

Double or Triple Room	\$5,254
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MacKinnon Hall (with Community Bath)

Single Assignment	\$7,956
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Carter Hall, East & West (with Community Bath)

Double Assignment	\$6,632
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Scott/Tucker Hall

Single Room	\$7,956
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Residential Technology Fee

Assessed per semester	\$40.00
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For additional information regarding Residence Life,
please see their web page - [Residence Life](#)

Residence Life Special Living Community Fees

- **Health Professions Living Learning Community Fee (HPLLC) \$75.00 per semester**

The Health Professions Living Learning Community is for students interested in health-related careers: athletic training, cardiovascular, community health, health care administration, health information management, nursing, pharmacy, pharmaceutical sciences, pre-dental, pre-medical, pre-occupational therapy, pre-physical therapy, pre-veterinary, recreational therapy, respiratory care and speech language pathology. This community is located in Carter East featuring the largest double rooms on campus and community bathrooms.

- **Arts Living Learning Community Fees (ALLC) \$100.00 per semester**

The ALLC is located in Ottawa House East, in the newest residence hall on campus. The ALLC area includes an art studio, piano practice room, library and a computer lab. In the ALLC, you'll have plenty of opportunities to get to know other aspiring artists, writers and musicians, who will be your roommates. You will live with them in a suite-style room with two double bedrooms, a furnished living room and a bathroom.

- **Engineering Living Learning Community \$50.00 per semester**

The Engineering Living Learning Community is designed for students majoring in any College of Engineering program. This community is located in Carter East featuring the largest double rooms on campus and community bathrooms.

- **Environmental Sustainability Special Interest Community \$50.00 per semester**

The Environmental Sustainability Special Interest Community is designed for students interested in specialized environmental programming to benefit both the UT campus and surrounding community. This community is located in Carter East featuring the largest double rooms on campus and community bathrooms.

- **Business Living Learning Community \$50.00 per semester**

The Business Living Learning Community is designed for first-year students majoring in any College of Business and Innovation program. This community is located in Parks Tower. Parks Tower offers residents two-person bedrooms and community bathrooms.

- **Global Entrepreneurship and Innovation Living Learning Community \$50.00 per semester**

The Global Entrepreneurship and Innovation Living Learning Community is open to students across all disciplines who are interested in global entrepreneurship. This community is located in Presidents Hall. The building houses students in suites that are 6-person with three double bedrooms. Each suite includes a furnished living room and a private bathroom. The Presidents Hall is an air-conditioned complex.

- **Honors Living Learning Community \$50.00 (optional) per semester**

The Honors Living Learning Community is for students enrolled in the Honors College who are looking to enhance their honors experience with an academic focus and sense of community. The Honors Living Learning Community is offered to any student living on campus. Students can opt in to the Honors Living Learning Community by logging in to their housing applications and reviewing the Honors LLC page. This community is located in MacKinnon, Scott, Tucker and Horton International Halls. MacKinnon Hall offers traditional style double bedrooms converted to single one-person rooms with community bathrooms. Scott and Tucker Halls offer two single bedrooms connected by a shared lounge with community bathrooms.

- **Politics, Law and Society Living Learning Community \$50.00 per semester**

The Politics, Law and Society Living Learning Community is designed for first-year, direct-from-high school and transfer students interested in politics, law or social justice oriented careers. This community is located in Parks Tower, a residence hall with two-person bedrooms and community bathrooms.

Meal Plan Fees — Fall and Spring Semesters Only

Plan	Total Cost	Dining Dollars	Meal Swipes per Week (17 weeks)	Meal Swipes per Semester
Gold Plan	\$1,836	\$55	17	289
Blue Plan	\$1,734	\$275	13	221
Rocket Plan	\$1,300	\$150	10	170
Block 150	\$1,199	\$115	N/A	150
Block 75	\$714	\$175	N/A	75
Block 50	\$475	\$125	N/A	50
Block 25	\$275	\$100	N/A	25
Commuter 35	\$388	\$125	N/A	35

Residential students with *less than 1* full year (Fall & Spring Semester) must purchase a Blue, Gold or Rocket Plan.

Residential students with *more than 1* full year (Fall & Spring Semester) must choose a plan of their choice to include Blue, Gold, Rocket or Block 150/75/50/25 Meal Plan.

A meal plan is pre-paid each semester and offers you the assurance of being able to eat without having to carry cash. All campus residents, with the exception of students residing in McComas Village, must purchase a meal plan.

Dining Dollars can be used at any venue on campus.

Rocket Card Dollars can be used at on-campus facilities and participating off-campus places.

Meal Plan Changes & Release - Students enrolled in classes who are eligible to change or drop their meal plan may do so by logging into their MyUT Portal. Any changes made, beginning the day the plan is activated through add/drop, will be prorated and assessed a \$50 administrative fee.

Students who are released from their housing contracts through UT's Residence Life have one week from their release date to change or drop their meal plan prior to the add/drop period closing.

Students requesting release from their contract must submit a contract release request on-line to mealplans.utoledo.edu. Students may do this by submitting an appeal form along with any other appropriate paperwork (medical notes, schedules, etc.). Once the request for appeal has been turned in, it will be reviewed and the student will be contacted within two weeks with a decision.

**For additional information regarding meal plans,
please see the [Meal Plan web page](#).**

Schedule Adjustments (Add/Drop)

Important - All course registration and/or add transactions after the fifth weekday of the fall and spring semester **MUST** be done in person at the Rocket Solution Central Office, Rocket Hall, Room 1200. The time for summer schedule changes and course registration is proportional to the length of the summer part of term.

Add/Drop Period - The add/drop period is typically through the 15th calendar day of the term during the fall and spring semesters (16 week term). The add/drop period for summer and all semesters/part of terms that are not at least sixteen weeks in length shall be reduced proportionately. See the Registrar's Office for the calendar of add/drop and withdrawal dates.

Add/Drop Fee Adjustments - Fall and spring add/drop fees are assessed according to the cumulative total of credit hours added and dropped during each respective refund percentage period.

Dropped Course Credit

Tuition, Out of State Surcharge, General and Facility Fees — Students who drop from classes for any reason will receive a refund based on the schedule below. Any refund period will be extended to the next business day if the last day for the refund percentage is an official University holiday.

Dropped Course Credit/Refund, Dependent on Length of Part of Term - Part of term refers to the length of time a course is offered within the semester; e.g., all courses that are eight weeks in length are in an eight week part of term. The refund periods within these parts of term are adjusted proportionally by the number of weeks the course is offered.

Example Based on 16 Week Part of Term:

Through the first week of the semester	100%
8th – 14th calendar day	80%
15th calendar day	60%
16th – 21st calendar day (Withdrawal grade with credit)	60%
22nd -28th calendar day (Withdrawal grade with credit)	40%

Lab, Technology and Miscellaneous Fees

Through the 28th day of classes for the semester	100%
After the 28th calendar day of the semester	0%

Official Withdrawals

Students withdrawing from courses should consult the Financial Aid office regarding the effect on financial obligations.

An official withdrawal (W) occurs when the student gives official notice of his/her intent to withdraw from class(es) at the University. At some time after the add/drop period and before the end of the withdrawal period, a student may find that it is in their best interest to withdraw from a particular course. When this is the case, the student should obtain a withdrawal petition from the Rocket Solution Central Office (RSC), Rocket Hall, room 1200. Complete and return the form to the RSC Office within the specified time. The student will be given a "W" on their transcript indicating they officially stopped attending the course. Grade point average is not affected by withdrawal from class. Students should consult their college for the number of withdrawals allowed.

Withdrawal deadlines will be proportional for special classes that do not meet at the standard start/stop dates of the term, similar to add/drop deadlines. **A withdrawal may affect a student's academic progress standing. A grade of "W" may result in the loss of part or all of a student's financial aid.**

Withdrawn courses reduce a student's enrolled hours, and may also reduce the student's financial obligation. Withdrawing from courses may have an adverse effect on financial aid benefits, scholarships, loan deferments, athletic eligibility, health insurance, veterans' benefits, degree requirements or other areas.

Medical Withdrawals — Students who wish to discuss possible drop/withdrawal from classes for an illness or injury must contact the Office of the Registrar at 419.530.4845 by the last day of the semester. Further information and assistance will be provided at that time.

For additional information regarding changes in schedules, please see the [Registrar's Web Page](#).

Refund Policies

Issuance of Refund - All University refunds will be issued to the student as the account holder via authorized direct deposit to the bank account of the student's choice (either checking or savings) or University check. PLUS loan (parent loan) refunds are issued to the parent/borrower via University check, unless indicated otherwise.

Failure to maintain a current local or permanent address will result in a delay in the refunding process.

Courses canceled by the University will be refunded at 100%.

Financial aid refunds may be available after financial aid processing is completed and enrollment status can be confirmed. Students enrolled in various parts of term courses may receive refunds in installments after attendance in all registered courses has been confirmed.

Title IV Federal Aid recipients who drop below half-time enrollment during the 100% refund period or withdraw completely from the University may not be entitled to a loan disbursement or a refund of loan funds.

If a Federal Direct Loan recipient drops below half-time enrollment during the expense period covered by the loan, ALL remaining disbursements will be canceled for that expense period.

The University of Toledo urges students to enroll in direct deposit which eliminates lost or stolen checks and is the *safest, fastest and most efficient method* or students to receive their student account refund. Students can enroll and update direct deposit information via the MyUT Portal.

Index of Key Terms Used in the Refund Schedule - "*Official academic calendar*" is the time period between the first official scheduled day of classes for the semester and the last official scheduled day of classes for the semester.

"*Semester*" is the designated time period in which a course is offered such as fall, spring or summer. The length of a semester is defined as the number of weeks for which a class (including exams) is scheduled.

"*Week*" is any combination of five consecutive weekdays that includes a Monday, Tuesday, Wednesday, Thursday and Friday.

Determination of Refund/Credit - The date used to determine the eligibility for a refund shall be the date the drop/withdrawal transaction is processed. Failure to attend class, giving notice to an instructor, stopping payment on a check which was used to pay fees or similar unofficial notice to any University office shall not be considered official notice of the student's intent to drop.

Ohio Residency Qualifications

Qualifications and Procedures - A student is a resident of Ohio for tuition purposes if he/she meets the requirements, as established by the Ohio Board of Regents (enrollment is deemed as being the first day of classes) pursuant to Chapter 119. of the Revised Code, and under the authority conferred upon the Ohio Board of Regents by Section 3333.31 of the Revised Code.

The initial determination of residency shall be made by the first office/college that admits a student to the University (the assistant director of Office of Undergraduate Admission for undergraduate students and undergraduate students with a degree, by the Graduate Dean for graduate students and by the Chairman of the Admissions Committee of the College of Law for law students). **The Residency Committee may reclassify the initial residency determination only after formal application and approval. Students who attend the University and change colleges or programs must file a formal application for reclassification.**

Application forms are available at <http://registrar.utoledo.edu> under the link Ohio In-State Residency for students who wish to file for reclassification. A formal application form *must* be filed with the Residency Committee at least one month prior (30 days) to the beginning of the semester for which the reclassification is requested. (Note: Summer is considered one semester beginning with the first day of the summer term, not the first day of a particular part of term). No deferment of fees is possible because of a pending application and no retroactive reclassification will be granted.

Michigan Reciprocity Agreement (Ohio/Michigan Agreement)

The states of Michigan and Ohio have entered into an agreement whereby The University of Toledo agrees to accept, at resident tuition rates, any resident of Monroe County, Michigan (student must meet specific program requirements). Ohio residents may attend Eastern Michigan University at resident tuition rates.

Reciprocity requests must be made by the end of the registration period for the semester reclassification is sought. Applicants must submit proof of Monroe County (Michigan) residency (lease or mortgage for the past twelve consecutive months) and Michigan driver's license or voter registration for the immediate past 12-month period. Michigan reciprocity is not granted on a retroactive basis. Applications are available at <http://registrar.utoledo.edu> under the link Ohio In-State Residency and are due prior to the beginning of the term for which reclassification is requested.

Out of State Surcharge Awards Offered by the University of Toledo

The University of Toledo does offer the following out-of-state awards to students who meet specific qualifications:

Undergraduate Award –The Undergraduate Admissions and Financial Aid Office oversee awards that can help offset the out-of-state surcharge. See [Undergraduate Admissions](#) for further information.

Graduate and Law Awards for Specific Michigan Counties –Awards for specific Michigan counties, which are not included as part of the University of Toledo's Michigan Reciprocity Agreement (counties other than Monroe), include Hillsdale, Lenawee, Macomb, Oakland, Washtenaw and Wayne. Contact the admitting office (Graduate or Law) regarding these awards.

Online Learning – Students who reside outside of the state of Ohio and enrolled in an online program may be eligible for the UT Online Out-of-State Scholarship. The scholarship amount is equal to the out-of-state surcharge. This scholarship is applied to the student's account when the tuition and fee bill is issued. For more information or to apply for the scholarship: phone, toll free at 866.886.5336, or by email at onlineadmissions@utoledo.edu.

The list above may not include all awards available. Questions regarding these and other out-of-state surcharge awards should be directed to Rocket Solution Central Office, Rocket Hall, Room 1200 and/or the student's admitting office.