

Dean of Students, Assistant Director of Student Activities, Administrative Files

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**UNIVERSITY OF TOLEDO ARCHIVES
ACCESSION RECORD SHEET**

Accession Number: UR 12/06

Date Received: 7-11-2012

Received From (Dept. and Person): Pat Bayus, Student Union

Record Division: University Records

Record Group or Collection Name: Dean of Students

Record Series (for UR only): Assistant Director for Student Activities administrative files

Quantity: 1 lin.ft.

Dates: 1994-2001

Condition: Good

Access: Open

Location: R 101/C/3

Description: (Includes arrangement, types of material, subjects covered, etc.)

Series contains the administrative files of the Assistant Director for Student Activities in the office of the Dean of Students. These records include documents on student organizations (constitutions; rules, policies, procedures), budget information for student organizations and activities, programming for incoming students and for the first week of classes, and other campus programming. The folders are arranged chronologically and then alphabetically. Undated material is filed last.

Accessioned by: Mariah Startzman

Date: 8-3-2012

BOX	FOLDER	NAME
1	1	Activities Fair 1994
1	2	Activities Fair 1995
1	3	Doermann Theater Convocation Committee 1995
1	4	First Week 1995
1	5	Activities Fair 1996
1	6	First Night Out 1996
1	7	First Week 1996
1	8	Family Day 1996-1997
1	9	Dean of Students SWOT – 12/1997
1	10	Doermann Theater Policy Committee 1997
1	11	First Week 1997
1	12	First Week 1997 Brochure
1	13	M.A.S.H. Bash 1997
1	14	Student Affairs 1997-1998
1	15	Student Organization Budget 1997-1998
1	16	Student Union Board 1997-1998
1	17	Nick & Jimmy's 1997-1999
1	18	Budget Meeting – 1/28-29/1998
1	19	Dean of Students Retreat – 4/1998
1	20	Festival in the Village – 8/29/1998
1	21	Student Affairs Roundtable – 11/3/1998
1	22	Activities Fair 1998
1	23	First Week 1998
1	24	Orientation 1998
1	25	Rocket Entry 1998
1	26	Activities Calendar 1998-1999
1	27	Campus Activities & Programming 1998-1999 (General)
1	28	Professional Staff Association Communications Committee 1998-1999
1	29	Organizations 1998-2000
1	30	Student Affairs Workshops 1998-2000
1	31	University Convocations Committee 1998-2000
1	32	Rock!t Around the World – 9/25/1999
1	33	Well-o-ween – 10/29/1999
1	34	Meabon & Campus Activities Fall 1999
1	35	Family Weekend, Reservation Forms 1999
1	36	First Week 1999
1	37	First Week Orientation Brochure
1	38	Orientation 1999
1	39	Campus Activities & Programming 1999-2000 (General)
1	40	Card Tournament – 1/26/2000
1	41	Preview UT 2000 – 3/32/2000

1	42	Student Activities Office: Women’s Conference March 2000
1	43	CAP: Rainforest Lecture – 4/17/2000
1	44	CAP: Steve “Trash” Richardson – 4/18/2000
1	45	Arab Student Union “Arabian Nights” – 4/23/2000
1	46	SAO: Day of Caring – 4/28/2000
1	47	CAP: Earth Week – April 2000
1	48	Fraternity Expansion Spring 2000
1	49	Rocky’s Attic Spring 2000
1	50	SAO Spring 2000
1	51	Service Learning Spring 2000
1	52	Student Affairs Committee Spring 2000
1	53	First Week 2000
1	54	Rocket Fest 2000
1	55	Campus Wide Programming 2000-2001
1	56	AMICCUS-C Conference
1	57	Brochures/ Pamphlets/ Booklets
1	58	Constitutions “for Approval”
1	59	Credit Workshop
1	60	Kapoor, Dr. Vik
1	61	Louis Paul “Balloons”
1	62	Memos: Student Activities Office
1	63	Miscellaneous
1	64	Mortar Board
1	65	Omega Psi Phi
1	66	Student Activities Office
1	67	Student Affairs: Concerns
1	68	Student Affairs Division Brochure
1	69	Student Affairs Reorganization
1	70	Student Organizations Constitutions
1	71	Student Organization Financial Records
1	72	Student Organization House Rules
1	73	Student Organization Policies & Procedures
1	74	Student Union Board History
1	75	W.O.W.: What’s on Weekends